

Retail Assignment II

Here Is Your Refund

- Completing refund voucher
- Calculating taxes using percent

Assignment Summary

In this assignment, the learner will

- use given information to complete refund voucher form
- calculate tax using percent.

Prior Knowledge

- **Essential Skills**
- **LBS Levels**
- Basic form filling
- Standard local phone number format
- Percentage
- Applicable taxes in area (GST, PST)

Teaching Planning Notes

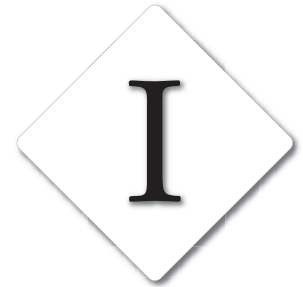
- Use “Refund Voucher”

With learner

- Review percentage calculation

Achievement Indicators

- Completes refund voucher, choosing which sections apply to the given situation
- Identifies learning on self-achievement chart



FOCUS ON LEARNING

ESSENTIAL SKILLS

	Complexity Levels				
	1	2	3	4	5
Reading Text	■				
Document Use	■				
Writing	■				
Numeracy	■■■■				
Thinking Skills	■				

LITERACY AND BASIC SKILLS

	LBS Levels				
	1	2	3	4	5
Communication					
Read with Understanding	■■■■■				
Write Clearly	■				
Numeracy					
Number Sense and Computation	■■■■■				

Self-Management and Self-Direction

Concentration and Memory	
Problem Solving	
Self-Assessment	
Thinking Skills	
Time Management and Organization	

Ontario Curriculum Linkages

Locally Developed Compulsory Credit, English, Grade 9 (ENG1L)

Developing Reading and Viewing Skills – Overall Expectations

DRVV.02 – read and recognize a variety of short, engaging, authentic, and relevant print and non-print text forms, both teacher- and student-selected

Developing Reading and Viewing Skills – Specific Expectations

Reading a Variety of Texts

DRV2.02 – be familiar with text forms commonly used in everyday life and in the workplace (e.g., maps, memos, schedules, websites, voting ballots, surveys, billboards, flyers)

Locally Developed Compulsory Credit Course, Mathematics, Grade 10 (MAT2L)

Extending Money Sense – Overall Expectations

EMSV.01 – solve problems drawn from everyday situations involving money, demonstrating skills, and understanding in the use of decimal numbers

Understanding and Using Decimal Numbers in Solving Problems – Specific Expectations

EMS1.01 – read and interpret money values given in words, write money values as decimals, and round money values appropriately, in solving problems found in everyday contexts

Here Is Your Refund

Herbert Mason has come to you at the Customer Service desk to return a box of 24 lightbulbs. He says that when he opened the box, he found that 2 of the bulbs were broken. He wants his money back.

They are priced at \$11.49 in the housewares department.

Your store number is 526.

- Complete the “Refund Voucher”. You will need to make up a phone number. You must also calculate the GST and PST.
- Ask your instructor to sign the approval line.
- Put an X through the section of the form not needed in this refund transaction.





REFUND VOUCHER

Refund/Return

Pricing Guarantee

Store #: _____ Date: _____ Customer Name: (Please Print) _____ Phone: _____ Customer Signature: _____ Issued by: _____ Approved by: _____	Product	Reason	Dept.	Amount	
	PRICING GUARANTEE			GST	
	UPC/PLU _____ Correct Price _____			PST	
				TOTAL	

FORM # 4140SG (FRONT END)

