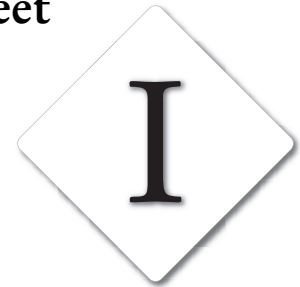


## Personal Care Services Assignment I

# How Much Do I Have?

- Tracking income and expenses on a balance sheet



### Assignment Summary

In this assignment, the learner will

- enter income and expenditures in sequence on a balance sheet
- use addition and subtraction to calculate cash on hand (may) use calculator, but not necessarily
- use comparison to make judgment about when to make an expenditure.

### Prior Knowledge

- **Essential Skills**
- **LBS Levels**
- Basic money math
- Basic form filling
- Sequence of dates

### Teaching Planning Notes

- Use *K-W Habilitation Services* “Cash on Hand” form
- Provide simple calculator if desired / required

With learner

- Review sequence of dates
- Go over vocabulary: debit, credit, balance
- Teach or review use of addition or subtraction dependent on debit or credit to achieve balance
- Teach or review calculator use to calculate money amounts
- Teach concept of budgeting (planning when to make purchase)

### Achievement Indicators

- Organizes information in sequence
- Identifies learning on self-achievement chart

#### FOCUS ON LEARNING

#### ESSENTIAL SKILLS

|                 | Complexity Levels |   |   |   |   |
|-----------------|-------------------|---|---|---|---|
|                 | 1                 | 2 | 3 | 4 | 5 |
| Reading Text    | ■                 |   |   |   |   |
| Document Use    | ■                 | ■ | ■ |   |   |
| Writing         | ■                 |   |   |   |   |
| Numeracy        | ■                 |   |   |   |   |
| Thinking Skills | ■                 | ■ | ■ | ■ | ■ |

#### LITERACY AND BASIC SKILLS

|   | LBS Levels |   |   |   |   |
|---|------------|---|---|---|---|
|   | 1          | 2 | 3 | 4 | 5 |
| <b>Communication</b>                      |            |   |   |   |   |
| Read with Understanding                   | ■          | ■ | ■ | ■ | ■ |
| Write Clearly                             | ■          |   |   |   |   |
| <b>Numeracy</b>                           |            |   |   |   |   |
| Number Sense and Computation              | ■          | ■ | ■ | ■ | ■ |
| <b>Self-Management and Self-Direction</b> |            |   |   |   |   |
| Concentration and Memory                  |            |   |   |   |   |
| Goal-Setting                              |            |   |   |   |   |
| Problem Solving                           |            |   |   |   |   |
| Self-Assessment                           |            |   |   |   |   |
| Self-Confidence                           |            |   |   |   |   |
| Thinking Skills                           |            |   |   |   |   |
| Time Management and Organization          |            |   |   |   |   |

## Ontario Curriculum Linkages

### Locally Developed Compulsory Credit Course, Mathematics – Grade 10 (MAT2L)

---

#### Extending Money Sense – Overall Expectations

EMSV.01 – solve problems drawn from everyday situations involving money, demonstrating skills, and understanding in the use of decimal numbers

---

#### Understanding and Using Decimal Numbers in Solving Problems – Specific Expectations

EMS1.01 – read and interpret money values given in words, write money values as decimals, and round money values appropriately, in solving problems found in everyday contexts

EMS1.04 – demonstrate the effective use of a calculator in operations with decimals

EMS1.08 – solve problems involving the accomplishment of a particular goal, including investigating, planning, gathering, and organizing data, and making relevant calculations (e.g., plan a special event within a given budget)

### Locally Developed Compulsory Credit Course, English, Grade 9 (ENG1L)

---

#### Developing Reading and Viewing Skills – Overall Expectations

DRVV.02 – read and recognize a variety of short, engaging, authentic, and relevant print and non-print text forms, both teacher- and student-selected

---

#### Developing Reading and Viewing Skills – Specific Expectations

##### Reading a Variety of Texts

DRV2.02 – be familiar with text forms commonly used in everyday life and in the workplace (e.g., maps, memos, schedules, websites, voting ballots, surveys, billboards, flyers)

### Individual and Family Living, Grade 9 or 10, Open (HIF10/HIF20)

---

#### Personal and Social Responsibilities – Overall Expectations

PRV.04X – demonstrate practical skills that contribute to the proper functioning of families and that are transferable to the workplace and to the community

---

#### Practical Skills – Specific Expectations

PR3.02X – demonstrate practical skills required for meeting their own and their family's food, clothing, health and security, and housing needs (e.g., accessing OHIP; securing medical attention or emergency services when needed; planning and preparing a meal; mending a garment; cleaning a room)

# How Much Do I Have?

Mojita Pardeephu is a resident at a local group home. She works part time at a sheltered workshop. All cash that Mojita receives is kept in the office, and the staff keep a balance sheet to show what money comes in and what goes out. They also note where the money comes from or what it is spent on.

1. Use the “Cash on Hand” form and enter the following information.  
(Make sure you complete the “Balance” column with each new entry.)

|   |         |
|---|---------|
| • Opening balance on January 1, 2006        | \$7.95  |
| • Birthday gift on January 5, 2006          | \$25.00 |
| • Pay on January 6, 13, 20, 2006            | \$68.00 |
| • Go to movie January 7, 2006               | \$7.50  |
| • Purchase bus tickets January 9, 2006      | \$42.00 |
| • Bought earrings January 14, 2006          | \$12.78 |
| • Ate at Swiss Chalet January 14, 2006      | \$15.00 |
| • Train ticket to Guelph January 15, 2006   | \$27.00 |
| • Bought blouse and pants, January 21, 2006 | \$42.79 |

2. Mojita has been invited to go to a concert in London on January 30, 2006. The tickets cost \$14.50 and the train ticket will cost \$35.00.

- Can she buy both tickets right now?
- 

- Can she afford them after she is next paid?
- 

- What date will she be paid next?
-





