

Acknowledgements

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Overview Chart: Essential Skills Complexity Levels, LBS Levels and Ontario Secondary School Curriculum Linkages for Each Assignment

- Continuous Learning (*Essential Skills*) is embedded in tasks, as this is new content for most learners

Page	Assignment	<i>Essential Skills</i> Complexity Levels								LBS Levels						
		Reading Text	Document Use	Writing	Numeracy	Oral Communication	Thinking Skills	Working with Others	Computer Use	Continuous Learning	Read with Understanding	Write Clearly	Speak and Listen Effectively	Number Sense and Computation	Measurement	Solve Geometric Problems
B																
101	Auto/Truck I: Organization Plus	1	1	1			1			2	1					
107	Auto/Truck II: Fill It Out	1	1	1			1			2	1					
131	Business Services I: Time For A Change	1	1	1	1		1			2	1		1			
137	Business Services II: Minding Your Business	1	1	1			1			2	1					
165	Construction I: Re-create The Recreation Room	1	1	1	1	1	1		*	2	1	2	1			
177	Construction t II: Thingamajigs & Doohickies	1	1			1	1	*	*	2	1	2	1			1
229	Horticulture/Landscaping I: What's Missing		1	1	1		1			2	1		1			1
235	Horticulture/Landscaping II: Looking Good	1	1	1			1			2	1					
287	Hospitality I: You Can Count On Me!	1	1				1			2						
293	Hospitality II: Salad Story	1	1	1			1			2	1					
299	Hospitality III: Just In Case...	1	1	1			1	*		2	2		1			
305	Hospitality IV: New To The Job	1	1	1		1	1	*		2	2	1	1			
315	Hospitality V: Queue Up For B.B.Q.!	1	1	1	1	1	1	*		2	1	1	2			

Overview Chart (cont'd.)

Page	Assignment	Essential Skills Complexity Levels								LBS Levels							
		Reading Text	Document Use	Writing	Numeracy	Oral Communication	Thinking Skills	Working with Others	Computer Use	Continuous Learning	Read with Understanding	Write Clearly	Speak and Listen Effectively	Number Sense and Computation	Measurement	Solve Geometric Problems	Manage Data and Probability
B																	
391	Personal Care I: A New Style		1	1	1					2	1		2			1	
397	Personal Care II: Are You Covered?		1	1	1		1		*	1	1		1				
403	Personal Care III: Safety First	1	1	1			1			2	1						
463	Printing I: Copy That!	1	1	1	1		1			2	1		1		2		
469	Printing II: Fax That To Me		1	1	1		1			1	1		1				
493	Retail I: How Would You Like That?	1	1	1	1	1	1	*		2	1	1	3	2	1		
537	Tourism I: Checking Out The Check In	1	1	1			1			1	1		1	2			
543	Tourism II: Working The Games	2	1	1	1		1			2	2		2			1	
I																	
113	Auto/Truck I: Three Strikes and You're Out	1	2	1						3	2						
119	Auto/Truck II: Cheque It Out	1	2	1	2		1			3	1		3			1	
143	Business Services I: It's Pay Day	2	1	1	1		1			4	2		1				
151	Business Services II: On The Road Again	2	2	1	2		1	2	*	4	2		3	3		1	
159	Business Services III: Accidents Happen!	2	2	2	1		2			4	3			2			
187	Construction I: Flooring Warming	2	2	1	3	1	1	*	*	3	1	3	2		3		
203	Construction II: On The Square	2	3	1	3	2	2	*	*	3	1	3	3	3		3	
241	Horticulture/Landscaping I: Not in Working Order	1	2	1			1			3	1		1			1	
247	Horticulture/Landscaping II: Willing to Work	2	2	1			2			4	2						
253	Horticulture/Landscaping III: Helping the Good to Grow	2	2	1	1		1			3	2		2				

Overview Chart (cont'd.)

Page	Assignment	Essential Skills Complexity Levels										LBS Levels						
		Reading Text	Document Use	Writing	Numeracy	Oral Communication	Thinking Skills	Working with Others	Computer Use	Continuous Learning	Read with Understanding	Write Clearly	Speak and Listen Effectively	Number Sense and Computation	Measurement	Solve Geometric Problems	Manage Data and Probability	
I																		
335	Hospitality I: What's the Question?	2	2	1			2				4	2						
341	Hospitality II: Your Secret's Safe With Me	2	1	1		1	2	*			4	2	2					
347	Hospitality III: A Good Time Was Had By All	1	1	1		1	1	*			2	3	3					
353	Hospitality IV: New To The Job	2	2	1	2		1				3	2		4				
369	Hospitality V: Queue Up For B.B.Q.!	2	2	1	3	1	2	*			3	2	2	4			4	
407	Personal Care I: How Much Do I Have?	1	2	1	1		2				2	1		3				
413	Personal Care II: Uh-oh! A Medication Mistake	2	2	2	1		2			*	4	3		1				
421	Personal Care III: Who Does What When?	2	2	1	3		2				3	1		2			3	
475	Printing I: Is Everything Here?		1	1	2		2				3	1		4			3	
481	Printing II: How Much Will It Cost?	1	2	1	2		2				3	2		4				
499	Retail I: Here's Your Change	1		1	1	1	1	*			3	1	1	3				
507	Retail II: Here Is Your Refund	1	1	1	2		1				2	1		3				
513	Retail III: How Do You Rate?	2	2	2			2				4	3						
523	Retail IV: Reconciled		1	1	1		1				2	1		3				
549	Tourism I: Sunday Brunch in the Village		3	1	3	2	3			*	3	2	4	4			4	
557	Tourism II: What Fun We'll Have!	2	2		1		1				3	1		3			1	
563	Tourism III: Working the Games	2	2	1	2		2				3	2		2			1	

Overview Chart (cont'd.)

Page	Assignment	Essential Skills Complexity Levels									LBS Levels						
		Reading Text	Document Use	Writing	Numeracy	Oral Communication	Thinking Skills	Working with Others	Computer Use	Continuous Learning	Read with Understanding	Write Clearly	Speak and Listen Effectively	Number Sense and Computation	Measurement	Solve Geometric Problems	Manage Data and Probability
E																	
125	Auto/Truck: Peace of Mind	3	2	1		2	2	*	2	*	4	3	4				
215	Construction I: A Lofty Experience	2	3	2	2	3	3	*		*	5	3	4	5		4	2
257	Horticulture/Landscaping I: Follow the Rules	2	2	2			1				4	3					
429	Personal Care I: Getting to Know You	2	2	1	1	2	2	*	2	*	4	2	3	1			
439	Personal Care II: No Wasted Time	2	2	2	2	2	3			*	4	3		4	2		
443	Personal Care III: This is Serious!	2	2	2	1	2	1			*	4	3	5	1			
451	Personal Care IV: What We Have to Offer!	2	2	2	1	2	1	*	2	*	5	4	3	2			3
487	Printing I: Lay It Out	2	2	1	1		2		3	*	5	3				2	2
529	Retail I: What Does All of This Mean Anyway?	3	2	2	1	2	2		2	*	5	4	3	1			
571	Tourism I: Count Me In	1	2		2		2		2		3	1		4			1
579	Tourism II: Working the Games		4	2	4		4				3	2		4			1

